

**PATROL BUREAU MEMORANDUM NO. 98-9**

**SUBJECT:** Release of Prisoner Property

Recently, it has been noted that the division stations within the Patrol Bureau are operating under varying procedures relating to the return of a prisoner's property upon release from a detention facility. The purpose of this memorandum is to provide overall direction for all divisions to follow when releasing such property.

Effective immediately, when a prisoner is released from a detention facility at a division station, their property is to be opened and verified in the prisoner's presence. All contents will be checked against the Prisoner's Personal Property Slip, Form 47 P.D., to ensure they are present prior to the prisoner being released.

This procedure will offer more accountability against claims of lost property.

Deputy Chief James P. Nunn  
Commander  
Patrol Bureau

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