



KANSAS CITY, MO. POLICE DEPARTMENT

DATE OF ISSUE

EFFECTIVE DATE

NO.

PROCEDURAL INSTRUCTION

09-09-05

09-23-05

05-6

SUBJECT

Animal Bite Reporting

AMENDS

REFERENCE

P.I. – Firearms Policy
Code of General Ordinances, Chapter 14

RESCINDS

Procedural Instruction 99-1

I. PURPOSE

To provide procedures for handling animal bite calls.

II. DEFINITION

Animal Bite - Any puncture wound caused by teeth, exposing an individual to the possibilities of rabies or other diseases contracted from animals.

III. POLICY

- A. Communications Unit personnel shall screen all calls to determine if department response is necessary, or if the caller should be referred to Animal Control.
- B. An officer will be dispatched on the following animal bite incidents:
 - 1. A bite has occurred in conjunction with, or results in an offense **e.g., a subject uses an animal as a means of attack on an assault.**
 - 2. A bite involves a suspected rabid animal, and that animal is still at the scene.
 - 3. A bite which involves a pack of animals.
- C. A report is required only when a bite has occurred in conjunction with or results in an offense.

*** NOTE: A casualty report will not be taken.**

IV. PROCEDURE

- A. An officer dispatched on an animal bite call will:

1. Arrange for necessary medical assistance.
- * 2. Notify Communication Unit Supervisor to contact Animal Control.

*** NOTE: Animal Control is closed everyday between the hours of 2000-0800.**
- * 3. Officers will refer to the emergency euthanasia and disposal guidelines that are set forth in Procedural Instruction entitled, "Firearms Policy" when destroying a vicious and/or injured animal that presents a danger to the public when the following circumstances are present:
 - a. The owner of the animal is not present or is unknown and Animal Control is closed; or
 - b. An Animal Control Officer is unable to respond within a reasonable amount of time; or
 - c. The owner cannot or will not immediately take control of the animal.
- * 4. The following information will be relayed to the Animal Control Dispatcher by phone or report if a delayed response for an Animal Control technician is anticipated or Animal Control is closed:
 - a. Name, address, and phone number of the victim.
 - b. Location and extent of injury.
 - c. Name of the hospital or doctor treating the victim, if applicable.
 - d. Description of the animal, i.e., breed, color, sex, etc.
 - e. Name, address, and phone number of the animal's owner, if known.
 - * f. The animal will be left with the owner.
 - * g. The last known location of a stray or a destroyed animal.
*** NOTE: Animal Control will conduct follow up investigations during their duty hours.**

5. Record the time of notification, and name and title of person notified at Animal Control on the Daily Activity Log, Form 112 P.D.
- * 6. Complete the necessary report(s), if required, to include the above information in the narrative portion of the report. Any reports pertaining to an animal bite will be forwarded to Animal Control, **FAX 513- 9822, addressed to "Supervisor"** prior to the end of their shift.

James D. Corwin
Chief of Police

Adopted by the Board of Police Commissioners this ____ day of _____ 2005.

Angela Wasson-Hunt
President

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