

April 18, 2006

**ADMINISTRATION BUREAU MEMORANDUM NO. 06-3**

**SUBJECT:** HIPAA Privacy Practices

Department members covered under the department sponsored Blue Cross Blue Shield of Kansas City health plans were provided a Notice of Privacy Practices which described how medical information about you may be used and disclosed and how you can get access to this information in April of 2003 by Blue Cross Blue Shield of Kansas City.

This is a reminder to all members that this privacy notice is available to you as a participant in the Board of Police Commissioners Health Insurance Plan and if you would like to receive another copy, you may request such directly from Blue Cross Blue Shield of Kansas City or by calling the Benefits Section at 234-5389 or 234-5419.

Nick Nichols  
Deputy Chief  
Administration Bureau