

November 10, 2004

ADMINISTRATION BUREAU MEMORANDUM NO. 04-4

SUBJECT: KCPD Hotline
Refer to Policy 310-4, Discrimination and/or Harassment &
Policy 201, Code of Ethics and Rules of Conduct

Rescinds: Administration Bureau Memo 04-2.

It is the policy of the Kansas City, Missouri Police Department to provide a work atmosphere free of discrimination, harassment and illegal or unethical behavior.

To this end, the KCPD Hotline has been established. The member may call **(816) 889-1452** to submit a complaint anonymously. The member is not required to leave a name or any other identifying information. However, the member may leave a name if so desired.

The message must include pertinent and specific details regarding the incident(s). This information is reported directly to the Manager, Human Resources or his designee.

A member may also report the details of any such incident by completing a Form 191 P.D. Interdepartment Communication.

Nick Nichols
Acting Commander
Administration Bureau

DISTRIBUTION: All Department Members
All Department Elements
Post on all Bulletin boards for two weeks.