

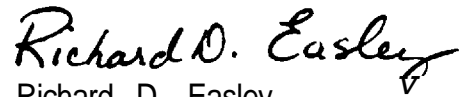
November 29, 1999

**CHIEF'S MEMORANDUM NO. 99-5**

**SUBJECT: Smoking Ordinance**

City ordinance 34-479, which became effective October 22, 1999, prohibits smoking in all city facilities. Therefore, all municipal buildings are non-smoking buildings. This smoking policy includes Headquarters, the Communications Center and all patrol division stations.

The ordinance precludes smoking in the sub-basement or garage of headquarters. Cigarette containers will be placed outside of the garage door entrance of headquarters and the main entrance to the Communications Center.



Richard D. Easley  
Chief of Police

**DISTRIBUTION:** All Department Personnel  
All Department Elements  
Post on all bulletin boards for two weeks.