I. PURPOSE

This directive establishes guidelines for members in compliance with the City of Kansas City, Missouri ordinance Article XII, Section 34-471 and 34-480, which regulates a tobacco free work environment.

II. TERMINOLOGY

A. Lighted – Ignited, activated, illuminated or powered on.

B. Smoking Materials – Include but are not limited to cigarettes, cigars, pipes, electronic cigarettes (e-cigarettes), and other smoking devices designed for the consumption or distribution of tobacco or substances.

C. Department Vehicle – Any assigned marked or unmarked police vehicle utilized for related police business.

III. POLICY

A. Members shall not possess lighted smoking materials:

1. in any enclosed facility including garages.
2. in any department vehicle.

B. Possession of lighted smoking materials in any form as listed above is prohibited:

1. in a manner that impedes the entrance or exit of any building owned by the City of Kansas City, Missouri (City).
2. within twenty (20) feet of any entrance, exit, open window, or ventilation intake system of any building utilized by the Department and/or owned by the City.
C. Various assignments may be required to allow the use of tobacco products due to the nature of their assignments.

D. Members may report violations of this directive by submitting an email message or memorandum through their chain of command to the offending member’s bureau for disposition.

E. Enforcement of the ordinances regarding smoking will be at the discretion of the Director of Health or their authorized representative.

F. The Chief of Police or designee may impose further restrictions as deemed appropriate.

Darryl Forté  
Chief of Police

Adopted by the Board of Police Commissioners this _______ day of_______ 20__.

Alvin Brooks  
Board President

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