



KANSAS CITY MISSOURI POLICE DEPARTMENT

PERSONNEL POLICY

DATE OF ISSUE

11-06-2019

EFFECTIVE DATE

11-06-2019

NO.

620-8

SUBJECT

Policy Series 600: Awards and Assistance to Members
620 – Retirement, Death and Tenure Awards

AMENDS

REFERENCE

RESCINDS

PPBM: 620-7

I. INTRODUCTION

Department members, reserve officers, and auxiliary service volunteers may receive retirement, death, and tenure awards based on their status and length of service to the department.

II. POLICY**A. Retirement**

1. Sworn members who retire will receive their current badge mounted on a plaque, a retired officer badge at current rank, and a retired officer identification card.
- *2. Non-sworn members who retire will receive a non-numbered civilian badge (or their current badge if assigned), mounted on a plaque, a retired civilian badge and a retired member identification card.
3. Reserve officers who retire and have completed ten (10) years of service will receive their badge mounted on a plaque, a retired officer badge, and a retired reserve officer identification card.

***B. Death**

1. The family of a deceased active sworn member will receive the member's badge mounted on a memorial plaque.
2. The family of a deceased active civilian member will receive a non-numbered civilian badge (or their current badge if assigned), mounted on a memorial plaque.

***C. Tenure**

Department members, reserve officers, and auxiliary service volunteers who complete twenty-five (25) years of department service will be awarded a department ring/necklace recognizing length of service and dedication. The service can be achieved in any one or a combination of sworn, non-sworn, reserve, and auxiliary categories, however, it must be actual department service.

- D. Possession of a retirement badge, identification card, and a member's badge at the time of retirement is a privilege and may be revoked at such time as the department becomes aware of any inappropriate use or display of the badge or identification card.

III. PROCEDURE

- A. The Human Resources Division will notify the Media Unit of:
 - 1. Retiring members.
 - *2. Active members, reserve officers and auxiliary service volunteers completing twenty-five years of service.
- B. The Information Services Division will submit a list of members for calculation of tenure to the Media Unit for the ring ceremony.
- C. The Media Unit will coordinate the preparation of appropriate retirement, death, and tenure awards and their presentation.

Richard C. Smith
Chief of Police

Adopted by the Board of Police Commissioners this 22nd day of October, 2019.

Nathan Garrett
Board President

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